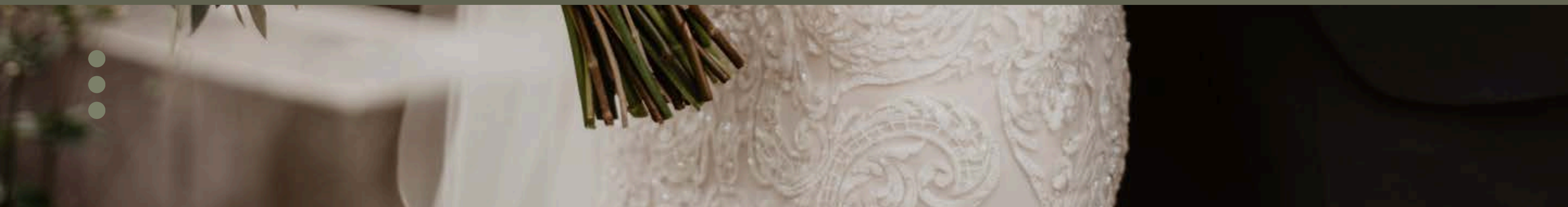




# SHUTTLE SERVICE OVERVIEW







We are pleased to offer customized transportation solutions to ensure your guests arrive at your wedding venue comfortably and on time.

Whether you need transportation to the ceremony, between venues, or a safe ride home for your guests, our services are designed to accommodate your specific needs.







# WE WORK WITH YOU

From your initial inquiry to the final execution, we collaborate with you through every stage of wedding transport planning.

We pride ourselves on providing clear and efficient communication, ensuring that every detail is covered and your special day runs smoothly.



Inquiry



Deposit



Information



3-week Check-in



Planning



48 hour reminder



Confirmation



Execution

# CONTENTS

1. Services & Fleet
2. Service Options
3. Considerations & Limitations
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# SERVICES & FLEET





# OUR FLEET & PROFESSIONAL DRIVERS

We have multiple 14 Passenger Ford Transit Vans and 24 Passenger Ford Executive Buses in our fleet with professional licensed drivers for your Wedding Shuttles.



# 1. CEREMONY SHUTTLE

**Custom Pick-Up Schedule:** Based on your guests' accommodations/hotels we can develop a personalized pick-up schedule to ensure they arrive at your chosen venue 30 minutes prior to the ceremony start. Whenever possible, please provide us with the number of guests at each location, as this helps us assign the most appropriate vehicle and route.

If guest accommodations are within 15 minutes of the venue, staggered arrivals may be an option, allowing you to utilize vehicles to loop.



## 2. BRIDAL PARTY SHUTTLE

**Dedicated Service:** Separate transportation for the bridal & grooms party can be arranged, ensuring you have a comfortable and stress-free journey. This shuttle can also be used for transport to photo locations pre or post ceremony.

## 3. RECEPTION SHUTTLE

**Between Venues:** We can provide transportation between the ceremony and reception venue for seamless transfers.





## 4. SAFE RIDE HOME

**Peace of Mind:** We provide safe transportation for your guests back to their accommodations at the end of the night, so everyone can enjoy the celebration responsibly.

**Staggered Departures:** We offer multiple departure times from the reception venue to accommodate guests who wish to leave at different times. Typical departure times include 9:00pm, 10:00pm, 11:00pm, and 12:00am, though these can be customized to fit your event's schedule.





# SERVICE OPTIONS





**One-Way Service:**

Includes transportation either to the ceremony only, between ceremony and reception only, or just at the end of the night.

**Round Trip Service:**

Includes transportation to the ceremony, between ceremony, and back to accommodations at the end of the night.

**Service Duration:**

Each listed service includes a generous duration of service. Additional hours can be arranged at an extra cost. For those who booked round-trip transport, the service covers the time leading to the ceremony and concludes at the end of the night.





# CONSIDERATIONS & LIMITATIONS





**Vehicle Allocation:**

We allocate the most suitable vehicle(s) based on your guest count at each pick-up location.

**Limits on Pick-up Locations:**

To ensure efficient timing, we limit accommodation pick-ups and drop-offs to 3-4 main locations. However, if the route allows, additional stops may be arranged. If your guests are staying in various areas, designating a central meeting point at a well-known location is a convenient alternative.

**On-Site Contact:**

We kindly request that an on-site contact person be designated for the day of the wedding. This helps us manage logistics without disturbing the bride, groom, or any key participants.



# SPECIAL ADDITIONS

## AIRPORT SHUTTLES

Make sure your guests arrive in style and comfort with our private airport shuttle services. Whether it's family flying in from afar or friends gathering to celebrate your special day, we've got you covered from touchdown to their final destination. Our shuttles will transport your guests directly from Kelowna International Airport (YLW) to their accommodations, whether they're staying at hotels, vacation rentals, or resorts.

## PRIVATE GROUP WINE TOURS

Let your guests enjoy the Okanagan's world-class wineries before or after your wedding with our customizable wine tour options. Whether it's a relaxing day of tastings or an exciting group outing, we'll create the perfect experience for your family and friends to explore the beautiful wine region together.

We can even create a personalized booking page for your event, making it easy for your guests to book and pay themselves at a special discounted group rate. With tours available for groups of 10 to 72 guests, this is the perfect way to enhance your wedding celebrations.

## REHERSAL DINNER SHUTTLES

Make sure your family and guests travel together in comfort for your rehearsal dinner. We provide reliable group transportation to and from the dinner venue, so everyone arrives on time and can enjoy the evening without worrying about logistics.





# BOOKING INFORMATION

## PRICING

Our pricing factors in the location and the number of vehicles required for your event.

A service charge of 18%, which includes driver gratuity, and 5% GST will be added to your total.

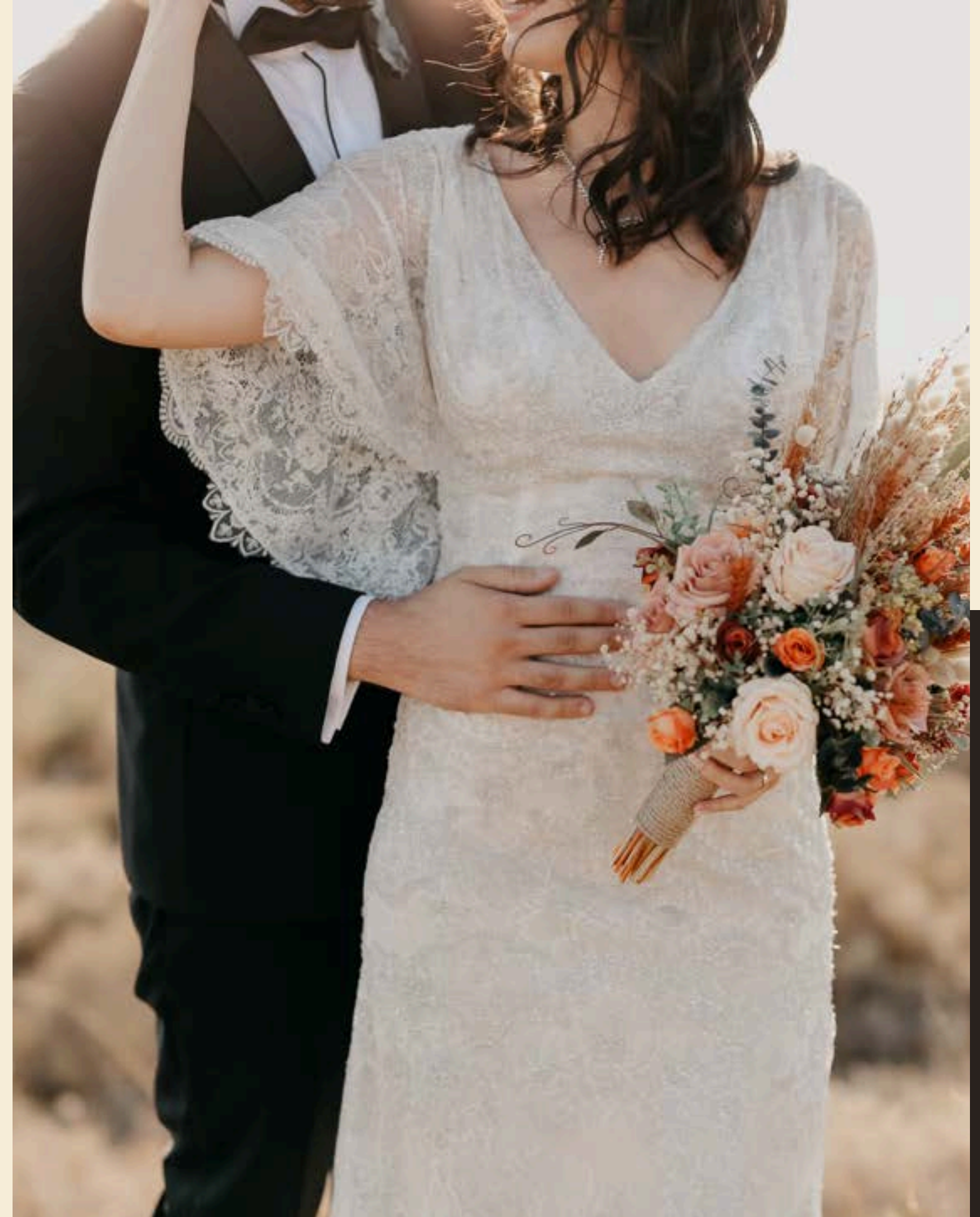
We typically accept payment by card, but if you prefer to pay by E-transfer or cheque, we can provide the necessary details. However, please note that a credit card authorization form will still be required when choosing these alternative payment methods.

## DEPOSIT

A 25% deposit is required to confirm the booking and securing your vehicles, with full prepayment due 7 days before the wedding date. Vehicles are only confirmed once the deposit has been paid.

## ADJUSTMENTS

As your guest list finalizes, you may adjust your vehicle selection up to 3 weeks before the wedding date. Additional vehicles can be added anytime, pending availability.







## CONNECT WITH US

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**Website:** [kelownaconcierge.ca](http://kelownaconcierge.ca)

